

MEM40222

Certificate IV in Boating Services



CRICOS Code:	117261G
Duration:	94 weeks
Application Fee:	\$ 350
Total Course Fees:	\$ 35,000*

*The total fee indicated above is the standard CRICOS fee. ACP offers country-specific promotions, discounts, and scholarships. Please check with your agent or contact an ACP marketing officer for information on current offers and promotions.

Course Description

This qualification highlights the specialized skills and in-depth knowledge required for professionals in the boating services industry. It is designed to equip individuals with the expertise necessary to perform a wide variety of tasks, ranging from the general maintenance of boat structures, hulls, and engines to more complex onboard mechanical repairs. In addition to technical skills, the qualification emphasizes the importance of maintaining the marine environment, ensuring that professionals are trained to contribute to environmental sustainability in their work.

Mode of study

Face-to-face in a classroom, with practical training at ACP's workshop with access to a simulated environment for a minimum of 20 hours per week over 70 weeks of delivery to achieve knowledge and skills defined in each unit of competency for this qualification.

Delivery location

Face-to-Face theory classes: Suite 801B, Level 8 492 St Kilda Road Melbourne, VIC 3004

Practical Training will take place at ACP's practical training facilities:
Shed 2 North Wharf Road, Docklands,
8-12 VIC22-30 Buckley Grv, Geelong, Victoria 3224



**Australian
College**

OF PIONEERS

RTO No. 46326 | CRICOS code : 04322E

Education with purpose

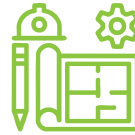
Career Pathway



Boat Builder and Repairer



Shipwright



Technicians and Trades Workers



Machinery Operators and Drivers

Course Structure

In order to achieve qualification MEM40222 Certificate IV Boating Services, student must complete following 26 unit of competencies.

- 7 core units, plus
- 19 elective units

Unit Code	Unit Title	Core / Electives
MEM13015	Work safely and effectively in manufacturing and engineering	Core
MEM16006	Organise and communicate information	Core
MEM50001	Classify recreational boating technologies and features	Core
MEM50002	Work safely on marine craft	Core
MEM50003	Follow work procedures to maintain the marine environment	Core
MEM50004	Maintain quality of environment by following marina codes	Core
MSMENV272	Participate in environmentally sustainable work practices	Core
MEM50007	Check operational capability of sails and sail operating equipment	Elective Group A
BSBOPS405	Organise business meetings	Elective Group B
BSBPMG430	Undertake project work	Elective Group B
BSBPEF402	Develop personal work priorities	Elective Group B
BSBLDR414	Lead team effectiveness	Elective Group B
BSBCMM411	Make presentations	Elective Group B
MEM12023	Perform engineering measurements	Elective Group C
MEM11011	Undertake manual handling	Elective Group C
MEM18001	Use hand tools	Elective Group C
MEM18002	Use power tools/hand held operations	Elective Group C
MEM13003	Work safely with industrial chemicals and materials	Elective Group C
MEM12024	Perform computations	Elective Group C
MEM25004	Fair and shape surfaces	Elective Group C
MEM04018	Perform general woodworking machine operations	Elective Group C
MEM05005	Carry out mechanical cutting	Elective Group C
MEM05012	Perform routine manual metal arc welding	Elective Group C
MEM05050	Perform routine gas metal arc welding	Elective Group C
MEM11010	Operate mobile load shifting equipment	Elective Group C
MEM25007	Maintain marine vessel surfaces	Elective Group C

Work based training (WBT)

Students will be required to undertake WBT as part of the following qualifications:

MEM40222 - Certificate IV in Boating Services for 560 hours WBT

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Entry Requirements

All students are required to meet following requirements in order to be accepted into Australian College of Pioneers (ACP) courses.

VET Enrolment information

ACP's enrolment requirements for this course are:

A completed application form and signed agreement.
Identification documents, one of which is a photo of the student such as a passport.

English Language Requirements for International students:

International students applying for course at ACP either off-shore or on-shore will require:

i. Either a minimum IELTS test score of 6.0 or equivalent for direct entry into a VET course.

or IELTS score of 5.5 or equivalent with an ELICOS course (up to 10 weeks) to be taken before the main VET course.

or IELTS score of 5.0 or equivalent with an ELICOS course (up to 20 weeks) to be taken before the main VET course.

Note: Results older than two years are not acceptable.

OR

ii. to provide evidence that they have studied in English for at least five years in Australia, Canada, New Zealand, Republic of Ireland, South Africa, United Kingdom, or United States.

OR

iii. to provide evidence that they are a citizen of and hold a valid passport from the United Kingdom, the United States of America, Canada, New Zealand, or the Republic of Ireland.

OR

iv. to provide evidence that, within two years* of their signed written agreement date, they have successfully completed in Australia a foundation course or a Senior Secondary Certificate of Education or a substantial part of a Certificate IV or higher-level qualification, from the Australian Qualifications Framework.

*The date when ACP receives the signed written agreement (either through email or in hand)

Test evidence table:

English Language Test Providers	Minimum Test Score	Minimum Test Score where combined with at least 10 weeks ELICOS	Minimum test score where combined with at least 12 weeks ELICOS
International English Language Testing System	6.0	5.5	5.0
TOEFL internet-based test (Only accepted if test is taken on or before 25 July 2023)	64	46	35
Cambridge English Advanced (Certificate in Advanced English)	169	162	154
Pearson Test of English Academic (PTE Academic)	50	42	36
Occupational English Test	B for each test component	B for each test component	B for each test component

The test must have been taken no more than two years before you apply to study at ACP.

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Academic requirement

For all the courses delivered at ACP MEM40222 - Certificate IV in Boating Services, Applicants should have successfully completed year 12 or senior secondary studies in applicant's home country equivalent to Australian senior secondary institute examination.

Or

Mature Age students will also be considered without the minimum education requirements considering they have relevant work experience within the chosen area of study and a demonstrated capacity to meet the course requirements. A minimum of 2 years' experience would normally be expected; however, each case will be reviewed individually with relevant work experience evidence in the form of an employment reference letter on company letterhead, work samples and curriculum vitae submitted will be considered. Such learner will be assessed for possible RPL opportunities, and their course duration and volume of learning will be adjusted accordingly if any RPL is granted.

Language, Literacy and Numeracy test (LLN)

All prospective students are required to complete the Language Literacy and Numeracy (LLN) Assessment, administered by and to the satisfaction of ACP. Students undertaking the courses at ACP must possess sound Language Literacy and Numeracy skills since it requires them to do calculations or any other course related work. To determine this, all students wanting to study at ACP are required to undertake LLN test prior to the commencement of the course. Based on the test outcome, students may be identified as requiring internal support and/or external support.

LLN tests will be conducted on campus by using an ACSF mapped online LLN assessment tool – LLN test under the supervision of a qualified LLN assessor. All students are required to undertake a language, literacy, and numeracy test (LLN) according to the following qualifications:

MEM40222 Certificate IV in Boating Services- ACSF Level 3

Students are required to achieve the expected level of working component as per the required level. If students do not meet the recommended English and LLN

requirements, students will be referred for additional support (on case-by-case basis) to be provided by the Institute with ACSF Support Plan or students will be asked to take further Language, literacy, and numeracy training, such as ELICOS programs. ACP offers ELICOS programs.

Contact ACP at 1300981430 for further information.

However, if a student fails to demonstrate performance level in more than two core skills or fails to achieve required scores by more than level 1 in any of the skills, this will result in rejection of the application. A student failing to demonstrate the LLN level does not have the required skills to successfully obtain the qualification applied for and will be referred to explore other training pathways.

*LLN support-If students do not meet the recommended English and/or LLN requirements, students will be referred for additional support which will be provided by the institute with the ACSF Support Plan or students may also be asked to take further Language, literacy and numeracy training, such as ELICOS programs at ACP to ensure that students are provided with support and proper guidance.

ACSF Support plan is a plan developed for students who are facing difficulties in meeting LLN requirements. This plan is implemented for student to achieve expected learning outcome. Support learning outcomes will be provided in the areas where students have been identified as facing difficulty. Support will be provided if a student's exit level is less than the required level. Support plan for students will be developed on individual case by case basis.

Support plan can be created in areas namely:


1. Learning
2. Reading
3. Numeracy
4. Writing
5. Oral Communication

If required, students can also be provided with support in Grammar, Vocabulary, and Pronunciation. Students must contact ACP to seek assistance or support in LLN. Refer to LLN policy for more details.

Students are requested to speak to the LLN Support officer or Administration Manager to discuss the support

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measures that they might need. ACP will provide support at no additional cost.

Computer literacy requirement

All students enrolling into Australian College of Pioneers courses must have basic computer skills. Students are required to fill in the questions related to computer and internet skills in the Pre-Training Review form provided along with the application form. Students who do not possess basic computing skills will be provided with basic computer using support.

Students can contact ACP for any further information or assistance at 1300 981 430.

Minimum age requirement

Students must be above 18 years of age while filling up the application form.

Physical Abilities Requirements

As a part of MEM40222 - Certificate IV in Boating Services students are expected to have physical and manual handling abilities as it is a physically demanding occupation. Students are expected to have:

- Ability to be on their feet for extended periods, both walking and standing, bending and maintaining consistent physical performance throughout the day
- Flexibility to work in various positions, including kneeling, crouching, or reaching overhead.
- Ability to work in various environments (e.g., changing conditions, both hot and cool conditions, low light, indoors/outdoors)
- Capacity to wear Personal Protective Equipment (PPE) where required
- Tolerance to dust, sand, etc.
- Fine motor skills, including the ability to undertake precisely coordinated movements of the hands (e.g., pushing, pressing, turning, pinching, squeezing, tensioning).
- Should have the strength and endurance to hold the welding torch or electrode holder for extended periods.
- Manual handling techniques (e.g., lifting, carrying, pulling, pushing etc.)
- Manually operate machinery and equipment (e.g., hand tools, electric tools, etc.)
- Good hand-eye coordination and manual dexterity to handle tools and materials accurately

- Good spatial awareness and understanding of measurements, angles, and dimensions.

Materials and Equipment Requirement

ACP will provide access to computers/laptops with required resources during classroom hours however to work on assignments and tasks for self-study, all learners are expected to have access to a laptop or computer with the Windows 7 operating system or higher. Students must have an active email address for communication and be contactable by phone (mobile or landline) and by mail (postal address).

All learners are expected to have access to MS Office applications such as Microsoft Word, and an email platform.

For the MEM40222 Certificate IV in Boating Services course: Students will be provided with masks, neon vests, and workshop materials which will be included in the material fees. Learners are required to have a PPE kit including safety glasses, safety gloves, safety boots, etc. to be able to undertake practical training effectively.

Licensing requirement for MEM40222 Certificate IV in Boating Services

High Risk Work Licence (Operate a forklift licence)


Students enrolling into MEM40222 Certificate IV in Boating Services will be required to complete one of the elective units MEM11010- Operate mobile load shifting equipment as part of the course which requires student to operate a forklift in the boating workplace. Students are required to hold forklift licence which is called High risk work (HRW) licence issued by WorkSafe Victoria before commencement of the unit MEM11010- Operate mobile load shifting equipment.

In order to achieve Forklift truck operation licence, one of the requirements is student are required to complete a unit of competency TLILIC0003 - Licence to operate a forklift truck.

ACP doesn't offer this unit however ACP has recommended provider (Registered training organisation) which offers the unit.

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ACP tuition will cover the cost of the course and fee charged by WorkSafe Victoria, therefore students are not required to pay any fee or cost.

For more information refer to ACP student handbook.

Pre-training Review

All students are required to undertake pre-training review prior to enrolment. PTR aims to identify their training needs through questions on previous education or training, relevance of the courses to student, basic computing skills and interview conducted by ACP's enrolment officer.

PTR will be conducted prior to the enrolment to review student's current competencies, student needs, English level, and support requirements including their oral communication skills, in order to enrol them in the most appropriate course to achieve their intended outcomes. Applicants are required to fill up the PTR form along with the application form and answer all the questions in a true and correct manner. Any competencies previously acquired will be identified during

PTR and the most appropriate qualification for that student to enrol in will be ascertained, including consideration of the likely job outcomes from the development of new competencies and skills (Recognition of Prior Learning (RPL) or Credit Transfer).

The pre-training review ensures that ACP:

- understands the student's reasons for undertaking the course.
- ensures the suitability of the training to the students.
- understands the student's current competencies and therefore provides opportunities for these to be assessed.
- Provides students with information necessary for them to make enrolment decision and to ensure that students reasons for undertaking qualification with ACP aligns with their previous experience in particular sector (If any), educational and career goal.
- Identifies possible Recognition of Prior Learning (RPL) and/or Credit Transfer (CT), student's English level, oral communication skills, knowledge on Language Literacy and Numeracy skills.
- check if the training and assessment strategies

employed to deliver the course suits the student's needs, and

- Provides relevant support required for the student to succeed in the course.

Assessment Methods

All assessments of units of competency will be conducted according to the assessment guidelines and competency standards of the official Training Package for this qualification. Assessment methods include Worksheets-Short Answer Questions, Practical Demonstration, Roleplay/Scenario, Project, Logbook etc.

Application Rejection

Student's Application will be rejected if:

- Student does not have appropriate work experience, level of skills and the ability to undertake the course successfully.
- Enrolment in the course is not aligned with the student's educational goals, work/career goals and/or previous experience in that area (if any).
- Student does not meet the entry requirements specified for the course including English requirements, academic requirements, age, and does not have the ability to undertake courses at ACP successfully.
- Student does not have appropriate listening and oral communication skills as interpreted during the PTR Interview.

Enrolment officer will inform the student before rejecting the application and discuss reasons for rejection. Students are encouraged to contact ACP administration at 1300 981 430 to ask any doubts they may have.

Recognition of Prior Learning (RPL) and/or Credit Transfer (CT)

If a student is granted RPL or course credit, ACP will give a written record of the decision to the overseas student to accept and will retain the written record of acceptance and payment receipts for two years after the overseas student ceases to be an accepted student.

If a student is granted RPL or course credit which will reduce overseas student's length of course,

- Students will be informed of the reduced course duration following granting of RPL and ensure the confirmation of enrolment (CoE) is issued only for the

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reduced duration of the course.

- Any changes in course duration will be reported in PRISMS if RPL or course credit is granted after the overseas student visa is granted.
- Students are requested to refer to “Course Credit and RPL policy” for more details available on the website www.acpvic.com.au.

For any further enquiries, learners are requested to call ACP at 1300 981 430 or you can send us an email at info@acpvic.com.au.



www.acpcollege.edu.au/international-application-form

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